



Paper Presentation Guidelines

All presentations will be conducted orally. Please review the schedule carefully — it will be available on the conference website.

Checklist for Oral Presentation

1. Presentation Duration

- Total Time: 15 minutes
- Presentation: 12 minutes
- Q&A: 3 minutes
- Please try to stay within the time limit to allow smooth transitions between presenters.

2. Technical Setup

- Slides must be in PPT format (.ppt or .pptx)
- Test compatibility with the provided projector/laptop in your session room in advance
- Submit your slides to the session volunteer at least 30 minutes before your session
- Keep a backup copy (USB drive or cloud)

3. Content Focus

Begin with a clear introduction:

- Research problem
- Objectives
- Methodology
- Key results

4. Design tips:

- Use large, readable fonts
- Choose high-contrast colours
- Limit text – focus on key points
- Include visuals (charts, graphs, images) to explain data



Poster Presentation Guidelines

Poster presentations will be conducted orally. Make sure your poster is informative, visually appealing, and professionally presented.

Checklist for Poster Presentation

1. Presentation Duration

- Posters will be displayed during the designated poster session [Please, check Program and Session details; will be available before the conference]
- Presenter(s) must be present at their poster during the assigned time
- Be prepared to briefly explain your research (3–5 minutes) and answer questions

2. Technical Setup

- Poster Size: A1 (594 mm × 841 mm)
- Orientation: Portrait (vertical)
- Must be printed and brought by the presenter

3. Content Focus

The Title should be bold, clear, and easy to read from a distance. Include the following sections:

- Introduction / Background
- Research Objectives
- Methodology
- Results (with charts/figures)
- Conclusion
- References & Acknowledgements (if any)

4. Design tips

- Use large, readable fonts (minimum 24 pt. for body text)
- Prefer bullet points over paragraphs
- Use high-resolution visuals (graphs, diagrams, images)
- Keep it clean and uncluttered – leave white space